

## Rules & Regulations

**The PBCCHA board reserves the right to make any necessary changes to the prize list as it deems necessary for the success of the show. Please check the website often ([www.pbcha.org](http://www.pbcha.org))**

**All rules and show dates are subject to change. Please check the website often ([www.pbcha.org](http://www.pbcha.org))**

1. PBCCHA adopts the USEF rulebooks as its own, except wherein it conflicts with the rules enumerated herein.
2. All riders, owner, and trainers must be members of PBCCHA in order for a horse to compete. The age of a rider on December 1<sup>st</sup> will be maintained throughout the year. Each horse/pony **MUST** be recorded to accumulate points for year end awards. There is a separate form for recording. Change of horse ownership/name must be updated. There will be no exceptions to this rule.

3. Fees:

Individual Membership:		\$50
Family Membership:		\$75
Class entry fees:		\$15 per class
Add-Back entry fees:		\$25 per class
Handy Hunter:		\$20 per class
Schooling:	Friday:	\$20 per ring per horse/rider combo
	Sat:	\$20 per horse rider combo
	Sun:	\$20 per horse rider combo
Office:		\$20
Add/Scratch		\$5 per class \$10 per division
Grounds Fee:		\$35 per horse
Two Day Stabling:		\$75 (no exceptions)

4. Entries must be submitted in show office prior to 5:30 on schooling day and paid in full at the time of entering or a signed open check must be left with the office manager. Each class added or scratched on the day of the show will have a \$5 per class or \$10 per division charge added to entry fee. No entries will be accepted after the class/division has started.
5. A warning will be issued after the first non-negotiable check. After two non-negotiable checks, the exhibitor must pay cash in full before showing. A \$30 returned check fee will be assessed. No exhibitor will be allowed access to the banquet, and all year end awards will be forfeited if any accounts are outstanding.
6. Entries must be accompanied by a valid Coggins for each horse/pony when first becoming a member. It is the exhibitor's responsibility to keep a valid Coggins available to health inspectors and PBCHA throughout the year.
7. Numbers will be issued at each show for each horse/rider combination. Entries schooling or competing without a number or with an incorrect number may be refused an award and lose eligible points.
8. The show office will be open beginning one hour before the start of each show and will close one hour after the last class. The day preceding the show, the office will be open 11:00 a.m. – 6:00 p.m.
9. Schooling with a paid ticket and current back number will be permitted in each Show Arena the day prior to the show from 12:00 noon until 5:30 p.m. There will be schooling in Hunter Ring #1 and #2 from 7:00 to 7:45 a.m. on Sat and Sun. Any violations during schooling will result in disqualification from showing.
10. Any exhibitor found showing in any class in which they have not entered will be disqualified and charged the entry fee plus \$5 add fee per class. Any exhibitor found cross entering will be disqualified, will forfeit all points earned in the class with the lower heights, and will not be refunded any entry fees from that class.

## 11. Daily Awards and Championships:

Jumper Champion and Reserve Champion ribbons will be awarded on Sunday after accumulating points during the two day show. Daily prizes are given for those placing first in any class. Champion is also awarded an additional prize on Sunday.

Hunter and Equitation Champion and Reserve Champion ribbons will be awarded each show day. Champion and those placing first are awarded an additional prize each day. Hunter Divisions designated Section A and Section B will be awarded championships separately.

Points will be awarded as follows: first: 7 pts, second: 5 pts, third: 4 pts, fourth: 3 pts, fifth: 2 pts, sixth: 1 pts. – when there are **AT LEAST** 3 exhibitors in the class. When there are only 2 exhibitors in the class, points will be awarded for 1<sup>st</sup>: 4pts., 2<sup>nd</sup>:2pts. When there is only one exhibitor in the class they will be awarded 3pts for 1<sup>st</sup> place.

## 12. Cancelled Class Policy:

Classes may be cancelled due to weather or other circumstances. A class will not be considered cancelled if all entered exhibitors choose not to show.

Entry fees are waived for cancelled classes.

Exhibitors will have the option to get double-points for cancelled classes at the next show where that same class number is offered.

Exhibitors must state their intention to double-point the class in writing prior to the class on their entry form for the subsequent show. Each individual class to be double pointed must be identified.

Exhibitors may only double-point cancelled classes that they were entered in at the original show. (You can't get double points if you were not entered in the cancelled class.)

Exhibitors will pay double the \$15 entry or each class that is being double-pointed. The double entry fee is payable regardless of whether the exhibitor places in the class.

### 13. Year End Championships:

Riders and Horses MUST show at 3 shows in order to receive a year end award. Ribbons and prizes will be awarded to each Jumper, Hunter and Equitation division champion. Ribbons, prizes and the Perpetual Trophy will be awarded to the winner of the Lyn Walton Memorial Medal, Dee Parker Memorial Medal, Carriage Hill Medal, Pony Medal, Hunter's View Medal and Tulocay Medal. Ribbons and prizes will be awarded to the Hadfield's High Point Trainer with the highest team score (see form for requirements and scoring).

Separate awards will be awarded to:

#### High Point Hunter:

##### Novice Ring:

Eligible divisions:

“On Course Consignment” Short Stirrup Hunter

Open Hunter

Long Stirrup Hunter

Rusty Stirrup Hunter

“Red Barn Feed & Supply” Sm/Med Pony Hunter

Open Hunter 2'3”

Children's Horse and Pony Hunter

##### Advanced Ring :

Eligible divisions:

Baby Green Hunter Section A

“Pinehurst Stables” Low Jr./Adult Amateur Hunter

“Naomi Katzowitz, DVM” Med/Large Pony Hunter

“The Farrell & Prindle Group of Oppenheimer & Co.” Low Hunter Section A

“Delray Equestrian Center” Children's Hunter

“ESP, Inc.” Adult Amateur Hunter 2'6”

Open Hunter 2'9” Section A

Working Hunter Section A

“Montoga Inc.” Jr./Adult Amateur Hunter

#### High Point Rider:

##### Novice Ring:

Eligible divisions:

“Free Spirit” Short Stirrup Equitation

Long Stirrup Equitation

Rusty Stirrup Equitation

Sm/Med Pony Equitation

Children's Horse and Pony Equitation

Hunter Ring 2:

Eligible divisions:

Low Jr/Adult Equitation

Med/Large Pony Equitation

“T-Star Haymaker” 17 and Under Equitation

“ESP, Inc” Adult Amateur Equitation

“Masterpiece Equestrian” Jr./Adult Equitation

High Point Jumper Riders:

Jumper Horse or Pony accumulating the most points in their division

Hadfield’s High Point Trainer: Trainer accumulating the most points. See forms for details.

**Exhibitors are responsible for checking their point status in the show office and/or on the website: [www.pbcha.org](http://www.pbcha.org)**

In the event of a tie for High Point, PBCCHA will divide the prize money equally.

14. In Hunter Ring #1, the classes will be split at 15 or more entries. A double pinning system (California System) will be used to place the top twelve O/F exhibitors. The U/S class will be divided in the ring.
15. All exhibitors riding horses on the show grounds must wear properly fitted protective headgear with a chin strap that passes or surpasses ASTM/SEI standards.
16. Entries MAY be allowed “hors concours” at Management’s discretion. This requires approval by two board members.
17. No exhibitor under the age of 18 may show a stallion.
18. All trucks, autos, golf carts or other motorized vehicles be parked in designated areas only. Only those persons with a valid driver’s license may operate a motorized vehicle (gas or electric).
19. No ponying of horses or dogs via golf cart or horseback is allowed.
20. Dogs must be leashed at all times:
  - First offense: \$25
  - Second offense: \$50
  - Third offense: \$75
  - Fourth offense: \$100

21. The use of cell phones while riding in the schooling areas is prohibited. They may only be used while mounted when halted in a safe location.
22. The use of earphones while riding anywhere on the show grounds is prohibited.
23. PBCHA adopts and enforces USEF rules regarding refusal of entries:
  - a) In addition to entries of persons suspended or expelled from the USEF, a recognized competition may refuse any entry of an exhibitor or the participation of any agent, trainer, rider, driver, or handler who has shown an objectionable attitude or behavior at a recognized competition or its management, which management is able to substantiate.
  - b) The PBCHA board reserves the right to refuse or to cancel any entries when the safety or the well being of an animal is in question, without claim for damages.
  - c) Discourtesy to a Board member by an owner, rider, trainer or groom will disqualify any horse for which they are associated and fees for that horse are forfeited.
24. Attire: PBCHA requires proper horse show attire: jackets (unless waived by the board), chokers/ties, boots, breeches/jodhpurs, and protective headgear in accordance with USEF is mandatory. Polo shirts and chaps are NOT permitted in Hunter and Equitation classes. Judges and the Board shall eliminate an exhibitor who is inappropriately attired.
25. Class schedule and times are subject to change. Please check the website regularly: [www.pbcha.org](http://www.pbcha.org)
26. Same horse/rider combination is limited to entering a maximum of 2 divisions per day in the Hunter Arenas. A Horse is limited to entering a maximum of 3 O/F divisions per day. In the Jumper Arena, each horse may show a maximum of 6 classes per day.
27. On schooling days, there will be no more than 6 horse/rider combinations in the ring at anytime. Schooling on Saturday and Sunday requires a separate ticket to be purchased in advance at the office. Back numbers are also required while schooling.
28. During schooling day, no trainer may have more than 2 students in the ring at anytime. If others are waiting to school, the ring steward may impose a time limit of 10 minutes for schooling. Jumpers are required to jump with the red flag on the right /white flag on the left- do NOT jump fences backwards.

29. Any abuse of a horse or rider will not be tolerated. The abuser will be asked to leave the show grounds immediately and forfeit all show fees.
30. No trainer or their students may be allowed to show if there is any indebtedness to PBCHA. Past due bills must be paid by the Friday before schooling
31. Back #'s must be worn during schooling and showing.
32. Ring Conflict Policy: The ring steward will give the trainer/rider a 5 minute gate call to contact the ring and describe the conflict. If the ring steward has not been contacted, the class will be considered complete. If the ring steward is contacted, the four ring stewards will work together to solve the conflict so as to minimize delays in all rings. If the conflict cannot be solved in a timely manner, the ring steward will contact the show manager to determine which ring has priority. The rider is then given a 10 minute gate call to complete their class. Rings will not be held for Under Saddle classes except in the Novice Ring. Rings will not be held for Trainers who are understaffed given the number of students they have brought to the show.
33. Please do NOT approach judges. If you have a judging question, please contact a PBCHA board member for help.
34. Coaching at the ring: Many judges do not allow coaching while a rider is in the ring. Please be aware that you may be asked to not coach and at the judge's discretion, the rider may be penalized. Trainers may not enter the ring to coach riders. Riders may be excused if their trainer enters the ring while on course.
35. Should any question arise that is not provided for in these rules and regulations, the same shall be referred to the PBCHA board whose decision is final.
36. Any member may be disciplined, suspended or expelled from the organization and any member may be denied privileges of the organization whenever it shall have been established by satisfactory evidence that such member has violated any rule of the organization.
  - a. All officers, directors, staff, and other representatives shall be treated with courtesy; cooperation, and respect; and no person shall direct abusive or threatening conduct toward them or any judge, member, or spectator.
  - b. Other violations may include:
    1. Abusive language
    2. Unsportsmanlike conduct
    3. Interference with progress of show or other approved functions
    4. Conspiracy to undermine organization, fraud, or any other illegal activity

5. Cruelty to animals

6. Intoxication or drug use

- c. A complaint as to any violation of the rules and regulations must be made in writing and given to a board member. The board member should investigate the complaint to substantiate the same.
  - d. Whenever anyone shall be accused of any violation he shall be given not less than 15 days notice of time and place for hearing such an accusation by the Board of Directors or appropriate committee, at which time and place he shall have the opportunity in person or by counsel to be heard and to present evidence in his own behalf and to hear and refute evidence offered against him. It shall not be necessary to have a hearing in the case of a letter of warning being sent.
  - e. A protest of a class may be formally filed in writing with the amount of \$25 which must be paid immediately upon completion of such class and said protest must state the reasons for the protest and the name, address, and phone number of the person making the protest. In the event the protest is upheld or otherwise forfeited, the \$25 will be refunded.
    - a. The decision and action by the Board or appropriate committee shall be final and binding on all parties.
    - b. Pending final hearing by the Board or appropriated committee, the Secretary by giving written notice of his action may:
      - 1) Temporarily suspend such member, the effect of which shall be to deny him further organizational privileges until the Board or appropriate committee can hear the matter and take appropriate disciplinary action
      - 2) Temporarily suspend participation or privileges in the organization's approved events
      - 3) During the period of expulsion, suspension or denial of organizational privileges, failure to comply with these restrictions of said disciplinary action may constitute grounds for further disciplinary action.
37. Add Back prize money not collected before the last show of the year will be forfeited.

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